

Hutch Kids Childcare Center

Board of Directors

2007.07.26 | 4-5pm | J2-108

Minutes FINAL

The meeting of the FY08 Hutch Kids Board of Directors was called to order at 3:10pm.

First topic of discussion was the review and approval of the minutes from the 2007.07.19 meeting. Secretary Dana Panteleeff reported that she received no comments via electronic communication regarding the drafted minutes. Madam President Katie Morrison motioned to approve the minutes as written, Steve Johnson seconded the motion. Including electronic proxy votes from Sarah Wallace and Ming-Ming Tung-Edelman, the minutes were approved unanimously by required quorum of the members of the FY07 Board.

Descriptions of committees and any reports thereof were next. Current Staff Appreciation Chair, Emily Li, was unable to attend, thus Dana gave a summary of the role of the Staff Appreciation committee. Dana also provided a summary of the role of the Social Committee. Nancy provided a historical perspective of the Fall Home Harvest event. Steve Johnson, current Fundraising committee co-chair provided a summary of the fundraising committee's activities over the past year.

Next were descriptions of the officer roles and other potential roles. Nancy provided a general overview of responsibilities of the officers and other roles (e.g. classroom representatives, volunteer coordinator, newsletter point person, host family) were reviewed. More detailed responsibilities and decisions of who will serve in each role will be reviewed and determined at an upcoming retreat.

An overview of potential activities of the board was presented in the form of a calendar, and Dana provided a summary of the status of the goals set by the FY07 Board. The FY07 board offered this list as a tool to help the FY08 Board set goals and priorities during the retreat.

Next, Nancy circulated a questionnaire for all FY08 Board members to complete regarding the expectations each of the Board members are bringing with them to this group. Nancy will also compile her own list of expectations that she has for the Board and these will all be utilized during a team building and goal-setting portion of the retreat. Nancy was pleased to report that David Sarjou is interested in helping facilitate our time together.

Regarding scheduling the retreat, Nancy will email the Board with a couple of potential dates for consideration. There was discussion regarding setting a regular monthly meeting time, and it was determined that the third Thursday of each month from 3-5pm works for all FY08 Board members.

Meeting adjourned at 5:10pm

Next meeting: Thursday August 16, 2007

Respectfully,
Dana Panteleeff
FY07 Secretary